



ALGONQUIN AND LAKESHORE CATHOLIC DISTRICT SCHOOL BOARD

ADMINISTRATIVE PROCEDURES

POLICY STATEMENT DEVELOPMENT, IMPLEMENTATION AND REVIEW (Policy Statement: Policy Statement Development, Implementation and Review)

Purpose

All Policy Statements will have an accompanying Administrative Procedure(s) developed that supports the Policy Statement and is aligned to and consistent with the guiding principles, Education Act and Regulations, Provincial and Federal Laws and the Magisterium of the Church. Administrative Procedures describe how Policy Statements will be implemented.

References

The Algonquin and Lakeshore Catholic District School Board Mission Statement
The Education Act and Regulations
Good Governance: A Guide for Trustees, School Boards, Directors of Education and Communities
Algonquin and Lakeshore Catholic District School Board Bylaws

Procedures

1. All Administrative Procedures will be developed and approved by administration in consultation with appropriate individuals and groups.
2. All Administrative Procedures will undergo a cyclical review in conjunction with Policy Statement review or as determined by legislative or regulatory changes. The review will ensure that all Administrative Procedures are reviewed at least once during a four year term.
3. All Administrative Procedures will be implemented and monitored by administration of the Board.

Appendices

Forms

Associated Documents

Approved: January 26, 1999
Revised: September 26, 2006
Revised: May 24, 2011
Revised: January 28, 2014
Reviewed: January 27, 2015